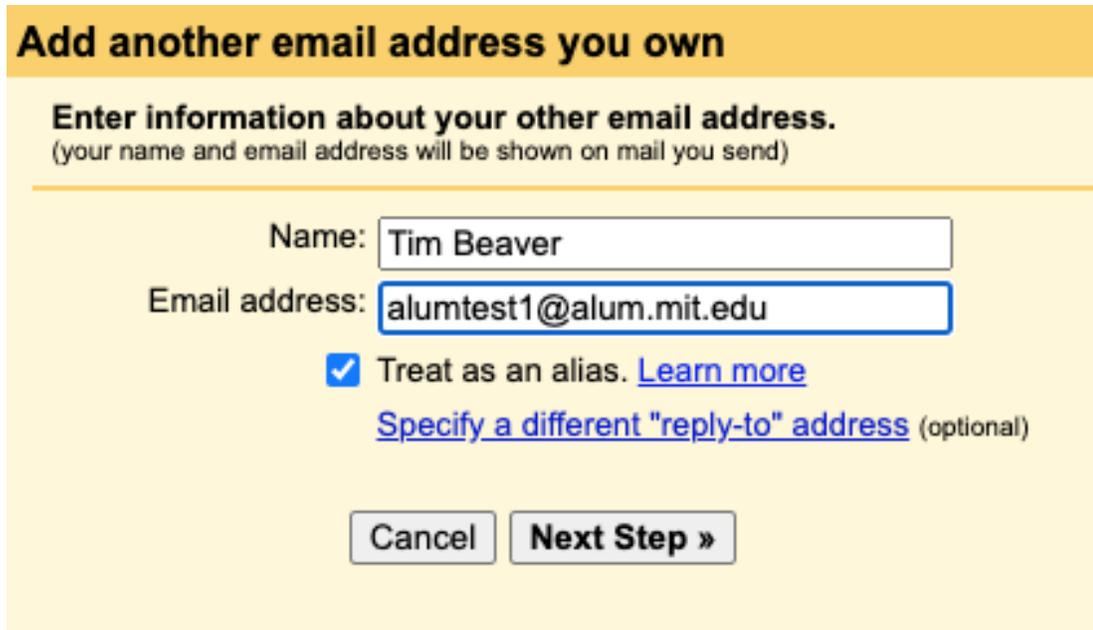


Here's how you set up your Gmail account to send email via your @alum.mit.edu address.

Log into your Gmail account and go to the "Accounts and Import" settings (<https://mail.google.com/mail/u/0/#settings/accounts>). Click "Add another email address you own" in the "Send mail as" section. Then follow the screenshots below (which use our alum.mit.edu test account – you should obviously use your info).



Add another email address you own

Enter information about your other email address.
(your name and email address will be shown on mail you send)

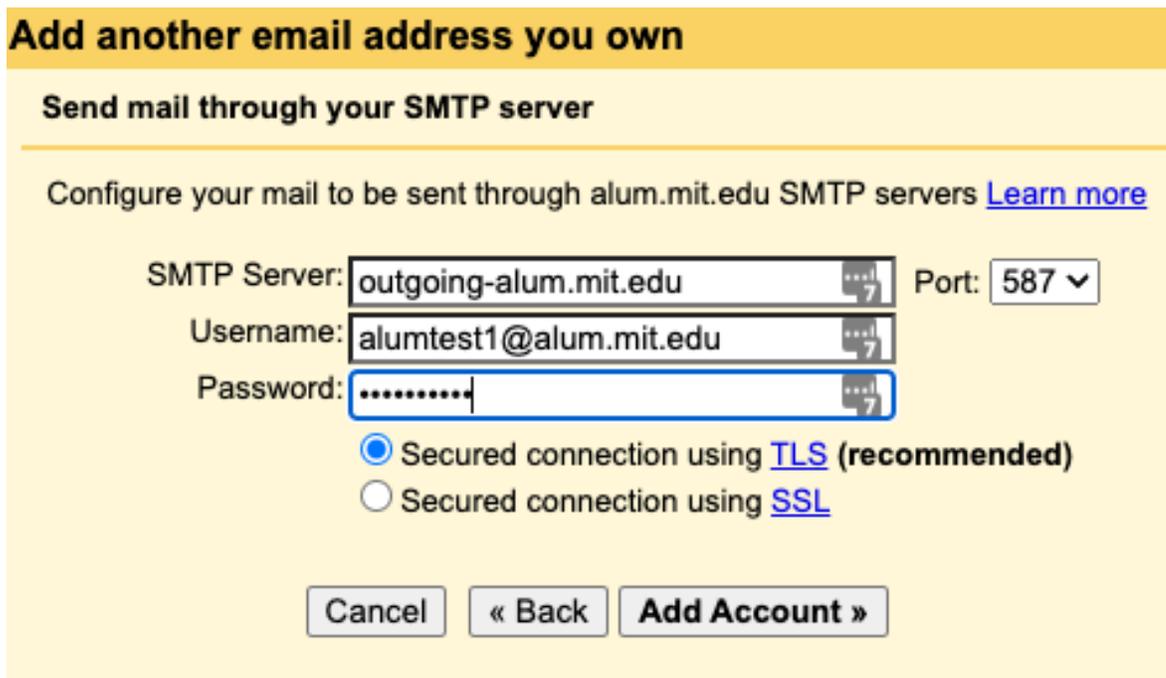
Name:

Email address:

Treat as an alias. [Learn more](#)

[Specify a different "reply-to" address](#) (optional)

Enter your name and your alum.mit.edu address. Then click Next Step.



Add another email address you own

Send mail through your SMTP server

Configure your mail to be sent through alum.mit.edu SMTP servers [Learn more](#)

SMTP Server: Port:

Username:

Password:

Secured connection using [TLS \(recommended\)](#)

Secured connection using [SSL](#)

Use the above info for SMTP server and Port, etc. Again, you should your alumni email address and password (not alumtest1).

A confirmation code will be sent to your alumni email address to complete the setup process.

Let me know if you have any questions.

Greg Bourne

MIT Alumni Association